

ACCESS Email Archiver

Jatheon Appliance – 5/2021.


Simple and advanced searches

Simple search will be mostly used by staff looking to recover specific messages often by a specific sender.

Advanced search is more powerful, uses Boolean type expressions to help retrieve results that are as relevant to the search parameters as possible.

All staff/user type accounts have access only to their email.

<https://archiver.access-k12.org/>



The image shows the login page for Jatheon Ergo. At the top center is a logo of a green dragon-like creature with a red flame coming out of its mouth. Below the logo is the text "Log in to Jatheon Ergo". Underneath this are two input fields: "Username or Email" with the placeholder text "you@example.com" and a small icon of a speech bubble with a lock, and "Password" with a small icon of a speech bubble with a lock. Below these fields is a checkbox labeled "Remember me for 24 hours". At the bottom is a large green button with the text "Log in to Jatheon Ergo". At the very bottom of the page is the text "Ergo v3.5.0".

Log in to Jatheon Ergo

Username or Email
you@example.com

Password

☐ Remember me for 24 hours

Log in to Jatheon Ergo

Ergo v3.5.0

At login, your first view will be the simple search.

The screenshot shows the JATHEON ergo web interface. At the top, there is a navigation bar with the logo and several tabs: SIMPLE (which is selected), ADVANCED, SAVED SEARCHES, SEARCH RESULTS, CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. On the left side, there is a sidebar menu with icons and labels for Search, Social Media, Policy, and Audit. The main content area is titled 'Simple Search' and includes a sub-header 'Do a simple search with a keyword, a phrase or save this search for later.' Below this, there is a section for 'SEARCH FIELDS' with five checkboxes: Sender, Recipients, Subject, Body, and Attachment, all of which are checked. A text input field labeled 'Enter keyword' is positioned to the left of two buttons: 'Run search' and 'Save Search'. At the bottom, there is a 'Date Range (From - To)' section with a date picker dropdown showing 'Jan 01, 2012 - Jul 17, 2018'.

This screen allows you to run a simple search by selecting one of the checkboxes (Sender, Recipients, Subject, Body and Attachment) which tell the archiving solution where to search and typing in the text you wish to find in the field below.

To narrow down your search, you can select the date range in the date picker dropdown.

Once you have configured the location, word phrase to be found and the date range, **click Run Search** or **Save Search** if you want to run it later.

How to use Advanced Search

You can use Advanced Search to find any emails that are archived. If you know two or more bits of information about a specific email you're looking for, Advanced Search allows you to find it among millions of other emails in a matter of seconds.

This functionality contains various fields with lots of different conditions to choose from. Some fields, if similar, will share the same conditions, whereas others will have completely unique conditions. The following picture explains what constitutes a field, a field condition and a keyword.

The screenshot displays the 'SEARCH CRITERIA' section of an email search interface. At the top, there are two main filters: 'From:' with a date picker set to 'May 02, 2018' and 'To:' with a date picker set to 'Forever'. Below these, there are two main search blocks. The first block is titled 'AND OR' and contains four rows of search criteria: 'From' (Contains All), 'Body' (Contains Any), 'Attachment' (Contains Phrase), and 'Message Size (KB)' (Greater Than). Each row has a dropdown menu for the field, a dropdown menu for the condition, and a text input for the keyword. The second block is titled 'OR' and contains one row of search criteria: 'To' (Contains All). Each row has a dropdown menu for the field, a dropdown menu for the condition, and a text input for the keyword. At the bottom, there is a '+ Add Search Block' button.

SEARCH CRITERIA

From: May 02, 2018 To: Forever

AND OR

From Contains All Enter keyword

Body Contains Any Enter keyword

Attachment Contains Phrase Enter keyword

Message Size (KB) Greater Than 12

+ Search field

OR

To Contains All

+ Search field

+ Add Search Block

After logging in, you'll see the Simple Search section of the system (default view after login). Click on the Advanced Search tab.

After you've clicked on the Advanced Search tab, you'll see the Advanced Search page with all its options:

Run Search

Save Search

From

To

AND/OR buttons

+ Search Field

+ Add Search Block

Cancel X icon

Search Block Container

The screenshot displays the Jatheon ergo Advanced Search interface. The top navigation bar includes tabs for SIMPLE, ADVANCED (highlighted with a red box), SAVED SEARCHES, SEARCH RESULTS, CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. On the left sidebar, there are links for Search (0), Policy, and Audit. The main search area features a 'Run Search' button and a 'Save Search' button. Below these, there are options for 'Mailboxes' (Search all, Configure) and 'SEARCH CRITERIA' (From: May 02, 2018, To: Forever). A search criteria container shows a dropdown menu set to 'Message' and a 'Contains All' button. Below this, there is a '+ Search field' button and a '+ Add Search Block' button. A 'Cancel X icon' is visible next to the search criteria container. The bottom status bar indicates 'Ergo v1.1.32'.

Using Advanced Search

The screenshot shows the Jatheon ergo Advanced Search interface. The 'ADVANCED' tab is selected. The 'Run Search' button is highlighted. The search criteria section shows two blocks: one for 'From' and 'To' dates, and another for 'Message' containing 'warranty'. The 'Add Search Block' button is visible at the bottom of the criteria section.

From/To Allows you to filter the time period

Block Container By default, only one block container will be displayed with Message as pre-selected field and Contains All as the default condition. You can add more block containers by clicking on +Add Search Block. Alternatively, you can add more search filters/fields to an existing block container by clicking on +Search Field.

Keyword The third section in the block container is always the keyword field. Note that some fields are text boxes while some are drop-down menus with predefined values.

Save Search This option is very useful once you have set up your search the way you want it and if you plan to use that same search in the future again. To avoid doing it all over again every time, just click on the Save Search button. A small pop-up will appear asking you to name your saved search. Click Save. Please note that the system does not allow saved searches with the same names.

Run Search Once you have set up your search the way you want it, just click on this button and it will open the Search Results page/tab with emails/messages displayed in a list.

X icon next to a keyword This icon will remove the field, condition and keyword entirely with all its data.

X icon next to a block container This icon will remove the entire block container with all its data.

AND/OR Buttons

They will be grayed out by default, but once you add one more field to search within the same block container, they will become available for use.

AND means that search will display only emails that contain all of the specified requirements within a search block. Any emails/messages that lack one or more fields/conditions will not be displayed. For example, if you search: From John To Nikola, Body Text, you'll only see emails/messages that have John as the sender, Nikola as the recipient, with text in the email body.

OR means that search will display any emails containing at least one of the criteria specified in the block container. Even if the email contains all three fields, on the search results page you'll see any emails that meet at least one of the search criteria: John as the sender, or Nikola as the recipient, or Text in body of email.

Search Fields


This is the list of all search fields. Under this list you'll find detailed explanation of every field itself with its first default condition. Some fields can search for only one section of an email/message, while other fields may search for more.


From	Recipients	Attachment
To	Recipients/Sender	Conversation
Cc	Subject	Message Size (KB)
Bcc	Body	Attachment Size (KB)
Hidden	Message	


All search fields


JATHEON ergo

[SIMPLE](#) [ADVANCED](#) [SAVED SEARCHES](#) [SEARCH RESULTS](#) [CLIPBOARD CONTENT](#) [RECENT SEARCHES](#) [KEYWORD LIST](#)



 Search

 Run Search

 Save Search

SEARCH CRITERIA

From: Sep 25, 2016

To: Forever

AND OR

From	Contains All	Enter keyword	X
To	Contains All	Enter keyword	X
Cc	Contains All	Enter keyword	X
Recipients	Contains All	Enter keyword	X
Recipients/Sender	Contains All	Enter keyword	X
Subject	Contains All	Enter keyword	X
Body	Contains All	Enter keyword	X
Message	Contains All	Enter keyword	X
Attachment	Contains All	Enter keyword	X
Conversation	Is between	Enter keyword	X
Message Size (KB)	Greater Than	Enter keyword	X
Attachment Size (KB)	Greater Than	Enter keyword	X

+ Search field

+ Add Search Block

^ Ergo v1.1.32

From

This field will search for the Sender of email/messages and nowhere else. It can be a single word, first name or last name, an entire email address or domain or different combinations. Here you can see what was used as the keyword for From field and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo email client interface. The top navigation bar includes tabs for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram. The main content area shows a search result for the 'FROM' field. The result is highlighted in blue and shows the sender's name 'John Dolbow, Ph.D.' and email address 'john.dolbow@duke.edu' along with the date 'May 23, 2016 06:59 PM'. To the right of the search results, the email header is displayed, showing the subject 'Subject - Automatic reply: Let's take a stand', the sender 'From: John Dolbow, Ph.D. <john.dolbow@duke.edu>', and the recipient 'To: Scott Comer <comers@dnc.org>'. The email body text is visible below the header. At the bottom of the interface, a search criteria block is shown, which is a red-bordered box containing the search criteria. The criteria are: 'From: Sep 01, 2014' and 'To: Forever'. Below these, there is a search field with the criteria 'From' and 'Contains All' and the search term 'john dolbow john.dolbow@duke.edu'. The search criteria block also includes a '+ Search field' button and a '+ Add Search Block' button.

JATHEON ergo

SIMPLE ADVANCED SAVED SEARCHES SEARCH RESULTS CLIPBOARD CONTENT RECENT SEARCHES KEYWORD LIST

Search (1) Subsearch

Forward Restore Add to clipboard Export Download Print Reading Pane Related Mails Histogram

FROM PROCESSED DATE

1 John Dolbow, Ph.D. <john.dolbow@duke.edu> May 23, 2016 06:59 PM

Subject - Automatic reply: Let's take a stand

HEADER

From: John Dolbow, Ph.D. <john.dolbow@duke.edu>

To: Scott Comer <comers@dnc.org>

ATTACHMENTS

COMMENTS

BODY

Thank you for contacting me. I will be out of the office until Monday, May 30. I will do my best to respond to your message while out of the office.

Best regards,

John Dolbow

SEARCH CRITERIA

From: Sep 01, 2014 To: Forever

AND OR

From Contains All john dolbow john.dolbow@duke.edu

+ Search field

+ Add Search Block

Ergo v1.1.32

To

This field will search only in Recipient(s) of emails/messages in To section and nowhere else. It can be a single word, first name or last name, an entire email address or domain, or different combinations. Here you can see what was used as the keyword for To field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a search bar with 'Search (1589)' and a 'Subsearch' button. A toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram is visible.

The main search results table lists 16 items. The selected item (row 5) is an email from Kaplan, Jordan <KaplanJ@dnc.org> dated May 24, 2016, 11:55 PM. The detailed view of this email shows the following details:

- Subject:** Re: Not a joke
- From:** Kaplan, Jordan <KaplanJ@dnc.org>
- To:** Comer, Scott <ComerS@dnc.org> (highlighted in red)
- Attachments:** (none)
- Comments:** (none)
- Body:**
 - A stretch on this one.
 - Jordan Kaplan
312.339.0224
 - > On May 24, 2016, at 6:48 PM, Comer, Scott wrote:
 - >
 - > I have to take Lyndon to the vet in the morning, so I'll be in around 11.
 - >
 - > Sent from my iPhone

At the bottom of the detailed view, the 'SEARCH CRITERIA' section is shown, which includes a 'To' field with the search criteria 'Comer, Scott <ComerS@dnc.org>' (highlighted in red). The criteria are set to 'Contains All' and 'Forever'.

	FROM	PROCESSED DATE
1		Oct 14, 2016 07:39 AM
2	Bonosky, Garret <BonoskyG@dnc.org>	May 25, 2016 12:48 PM
3	Patrice Taylor <TaylorP@dnc.org>	May 25, 2016 04:08 AM
4	Bonosky, Garret <BonoskyG@dnc.org>	May 25, 2016 01:39 AM
5	Kaplan, Jordan <KaplanJ@dnc.org>	May 24, 2016 11:55 PM
6	Bonosky, Garret <BonoskyG@dnc.org>	May 24, 2016 09:46 PM
7	Marshall, Maxwell <MarshallM@dnc.org>	May 24, 2016 09:03 PM
8	Marquez, Karina <MarquezK@dnc.org>	May 24, 2016 09:02 PM
9	Andrew Tobias <atobias123@gmail.com>	May 24, 2016 08:33 PM
10	Design Tickets <design@democraticnationalcommittee.zendesk>	May 24, 2016 08:33 PM
11	Comer, Scott <ComerS@dnc.org>	May 24, 2016 08:22 PM
12	Kaplan, Jordan <KaplanJ@dnc.org>	May 24, 2016 08:11 PM
13	Jordan Kaplan <kaplanj@dnc.org>	May 24, 2016 08:11 PM
14	Bonosky, Garret <BonoskyG@dnc.org>	May 24, 2016 08:09 PM
15	Seminario, Nick <SeminarioN@dnc.org>	May 24, 2016 07:58 PM
16	Nick Seminario (Design Team) <design@democraticnationalcor>	May 24, 2016

Cc

This field will search only for Recipient(s) of emails/messages that was/were added in the Cc section and nowhere else. It can be a single word, first name or last name, an entire email address or domain or different combinations. Here you can see what was used as the keyword for Cc field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a search bar with the text "Search (320)" and a "Subsearch" button. To the right of the search bar are icons for various actions: Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram.

The main content area is divided into two sections. The left section shows a list of search results, each with a number, a status icon, a "FROM" field, and a "PROCESSED DATE". The right section shows a detailed view of the selected email (result 8).

Search Results Table:

	FROM	PROCESSED DATE
1	Lopez, Jacquelyn K. (Perkins Cole) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:55 PM
2	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:55 PM
3	Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:51 PM
4	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:48 PM
5	Johnson, Matt <JohnsonM@dnc.org>	May 24, 2016 08:47 PM
6	Tobias, Andy <atobias123@gmail.com>	May 24, 2016 08:33 PM
7	Lopez, Jacquelyn K. (Perkins Cole) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:28 PM
8	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:27 PM
9	Seminario, Nick <SeminarioN@dnc.org>	May 24, 2016 07:54 PM
10	Seminario, Nick <SeminarioN@dnc.org>	May 24, 2016 06:27 PM
11	Andrew Tobias <atobias123@gmail.com>	May 24, 2016 02:46 PM
12	Andrew Tobias <atobias123@gmail.com>	May 24, 2016 01:46 PM
13	Andrew Tobias <atobias123@gmail.com>	May 23, 2016 10:58 PM
14	Vaughn, Jordan <VaughnJ@dnc.org>	May 23, 2016 09:19 PM
15	Cox, Clayton <CoxC@dnc.org>	May 23, 2016 09:17 PM
16	Vaughn, Jordan <VaughnJ@dnc.org>	May 23, 2016

Email Detail View (Result 8):

Subject - Operating Account alerts

From: Alan Reed <ReedA@dnc.org>

To: Johnson, Matt <JohnsonM@dnc.org>

Cc: Comer, Scott <ComerS@dnc.org>, Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>

ATTACHMENTS:

COMMENTS:

BODY:

Hi Matt,

I am hoping you can help us with an Operating Account problem. Certain donors fall under special rules for donating and we need to set up in NGP an alert system for when they donate. Is it possible to set up a report that would notify us when someone donates who previously donated to the Operating Acct.? I imagine it would work similar to the report you have set up to notify us when someone goes over the DNC General limit. If you need more detail let me know.

SEARCH CRITERIA:

From: Sep 01, 2014 **To:** Forever

Search Criteria: Cc Contains All Scott Comer ComerS@dnc.org

+ Search field

+ Add Search Block

Bcc/Hidden

These fields will search only for Recipient(s) of emails/messages that was/were added in the Hidden/ Bcc section (Blind Carbon Copy) and nowhere else. It can be a single word, first name or last name, an entire email address or domain or different combinations. Here you can see what was used as the keyword for Hidden/Bcc fields and what will be displayed and highlighted on the search results page/tab. Depending on your email server setup/type and email types that are being processed, you can use the Hidden or Bcc option to search for hidden recipients.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes tabs for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram. The search results table shows a single entry from 'robert stowe <stowe@dnc.org>' dated 'Jun 05, 2015 09:02 PM'. The email body content is visible, showing a list of email addresses in the Bcc field, including 'becky@beckydraper.com', 'ben@a16z.com', 'BENSIL@GMAIL.COM', 'berniece@mpfi.com', 'bgarlinghouse@yahoo.com', 'BHAMMETT@IX.NETCOM.COM', 'bill.d.watkins@seagate.com', 'bilofsky@toolworks.com', 'bjones@rtj2.com', 'bmiller54@aol.com', 'bob.sims@lv.com', 'BOB@BOBEE.COM', 'bob@bobee.com', 'bobbiegates@yahoo.com', 'bobwalker@ix.netcom.com', 'bonnie_tenenbaum@hotmail.com', 'bprice@tpg.com', 'bradik@thehandlerfamily.com', 'brownisam@yahoo.com', 'brownisam@yahoo.com', 'bruce.cozadd@jazzpharma.com', 'htrice819@yahoo.com', 'burkedavis@aol.com', 'CAL@CALZECC.COM', 'carl-democrats@findpage.com', 'carol.winograd@gmail.com', 'carol@thebonnies.com', 'carolyn.davidson@gmail.com', 'CATHY@CATHYPODELL.COM', 'cdixon@gmail.com', 'cecilycameron@yahoo.com', 'cecilycaneron@yahoo.com', 'celeste_lee@shi.com', 'ceo@salesforce.com', 'chris.kelly@bakernet.com', 'Chris.wendel@mac.com', 'chris@cbdla.com', 'chris@christrangio.com', 'a@totic.org', 'acaplin@sbcglobal.net', 'ADELIEB@COMCAST.NET', 'ahbaum@att.net', 'ali@partovi.org', 'allison@danners.org', 'alph@earthlink.net', 'amarweld@sbcglobal.net', 'amy@friedkin.net', 'ARMANDN@SBCGLOBAL.NET', 'BarryAnderson1@comcast.net', 'bburnett@igc.org', 'BIGASSDAVE@COMCAST.NET', 'bill@harris.vu', 'BLIPMAN1@PACBELL.NET', 'BOARDIER@COMCAST.NET', 'camilla.mccalmont@ucsf.edu', 'CENA@RENABRUNSTENGALLERY'.

Below the email body, the ATTACHMENTS section shows two PNG files and one PDF file. The COMMENTS section is empty. The BODY section shows the DNC logo.

The SEARCH CRITERIA section is highlighted with a red box. It shows the search criteria: 'From: Sep 01, 2014' and 'To: Forever'. The search criteria are defined by the field 'Bcc' containing the text 'winograd carol.winograd@gmail.com'.

The bottom of the interface shows the email body content: 'I hope to see you there!', 'Many thanks,', and 'Erik Stowe'.

Recipients

This field will search for all recipients of email/messages that were added in any of the following sections: To, Cc, Bcc or Hidden. Your query can be a single word, first name or last name, an entire email address or domain or different combinations. Here you can see what was used as the keyword for Hidden field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below this is a search bar with 'Search (24)' and a 'Subsearch' button. A row of icons for actions like Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram is visible.

The main search results table has columns for FROM and PROCESSED DATE. It lists 16 search results, each with a number, a flag icon, the sender's name and email, and the date/time. The results are as follows:

	FROM	PROCESSED DATE
1	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:55 PM
2	Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:51 PM
3	Johnson, Matt <JohnsonM@dnc.org>	May 24, 2016 08:47 PM
4	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:28 PM
5	Andrew Tobias <atobias123@gmail.com>	May 24, 2016 01:46 PM
6	Tracie Pough <PoughT@dnc.org>	May 20, 2016 10:41 PM
7	Comer, Scott <ComerS@dnc.org>	May 20, 2016 01:42 PM
8	Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>	May 19, 2016 06:59 PM
9	Brad Marshall <MARSHALL@dnc.org>	May 19, 2016 06:58 PM
10	Miranda, Luis <MirandaL@dnc.org>	May 19, 2016 06:07 PM
11	Miranda, Luis <MirandaL@dnc.org>	May 19, 2016 06:02 PM
12	Brad Marshall <MARSHALL@dnc.org>	May 19, 2016 05:50 PM
13	Comer, Scott <ComerS@dnc.org>	May 19, 2016 02:12 PM
14	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 18, 2016 07:35 PM
15	Cox, Clayton <CoxC@dnc.org>	May 13, 2016 02:35 PM
16	Kaplan, Jordan <KaplanJ@dnc.org>	May 13, 2016

On the right, a detailed view of an email is shown. The subject is 'RE: Operating Account alerts'. The header shows the email was sent from Lopez, Jacquelyn K. (Perkins Coie) to Alan Reed <ReedA@dnc.org>. The 'To' field is highlighted with a red box. The 'Cc' field includes Comer, Scott <ComerS@dnc.org>, Wilson, Graham M. (Perkins Coie) <GWilson@perkinscoie.com>, and Jessica TeSelle <TeSelle@dnc.org>. The body of the email says 'Great, thanks Alan.' Below the email view is a 'SEARCH CRITERIA' section. It shows a search for 'Recipients' containing 'All' with the keyword 'Scott Alan' entered in the search field. The 'SEARCH CRITERIA' section is also highlighted with a red box. At the bottom, the email's metadata is displayed, including the sender 'Alan Reed [mailto:ReedA@dnc.org]', the date 'Tuesday, May 24, 2016 4:55 PM', and the subject 'RE: Operating Account alerts'.

Recipients/Sender

This field will search for Sender and Recipient(s) of email/messages that were added in any of the following sections: From, To, Cc, Bcc and Hidden. Your query can be a single word, first name or last name, an entire email address or domain or different combinations.

Here you can see what was used as the keyword for Recipients/Sender field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the JATHEON ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a search bar with 'Search (12)' and a 'Subsearch' button. A row of icons for actions like Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram is visible.

The main search results table has columns for FROM and PROCESSED DATE. The results are as follows:

	FROM	PROCESSED DATE
1	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:55 PM
2	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:55 PM
3	Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:51 PM
4	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:48 PM
5	Johnson, Matt <JohnsonM@dnc.org>	May 24, 2016 08:47 PM
6	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 24, 2016 08:28 PM
7	Alan Reed <ReedA@dnc.org>	May 24, 2016 08:27 PM
8	Comer, Scott <ComerS@dnc.org>	May 19, 2016 06:59 PM
9	Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>	May 19, 2016 06:59 PM
10	Brad Marshall <MARSHALL@dnc.org>	May 19, 2016 06:58 PM
11	Alan Reed <ReedA@dnc.org>	May 19, 2016 06:55 PM
12	Lopez, Jacquelyn K. (Perkins Coie) <JacquelynLopez@perkinscoie.com>	May 18, 2016 07:35 PM

The right-hand pane shows a detailed view of an email. The subject is 'Subject - RE: Operating Account alerts'. The header section is expanded, showing the following details:

- From: Alan Reed <ReedA@dnc.org>
- To: Jacquelyn Lopez <JacquelynLopez@perkinscoie.com>
- Cc: Comer, Scott <ComerS@dnc.org>, Graham Wilson <gwillson@perkinscoie.com>, Jessica TeSelle <TeSelleJ@dnc.org>

The search criteria section is also visible, showing a search for 'Recipients/Sender' containing 'All' with the keyword 'Scott Alan Lopez'.

The email body content includes:

operating account by the HFA fund-raisers got put into the operating account?

Thanks!

Jacquelyn Lopez | Perkins Coie LLP
ASSOCIATE*

700 Thirteenth Street, N.W. Suite 600
Washington, DC 20005-3960
D. +1.202.654.6371
F. +1.202.654.9949
E. JacquelynLopez@perkinscoie.com

*Admitted in State of Florida; Admission to DC Bar pending.

Subject

This field will search only in the Subject section of emails/messages and nowhere else. Your query can be a single word or more words, first name or last name. It can also contain numbers, special characters or any combinations. Here you can see what was used as the keyword for Subject field, and what will be displayed and highlighted on the search results page/tab.

JATHEON ergo

SIMPLE ADVANCED SAVED SEARCHES **SEARCH RESULTS** CLIPBOARD CONTENT RECENT SEARCHES KEYWORD LIST

Search (41)
Subsearch

Forward Restore Add to clipboard Export Download Print Reading Pane Related Mails Histogram

		FROM	PROCESSED DATE
1		Contribution <postmaster@finance.democrats.org>	May 25, 2016 12:07 PM
2		Contribution <postmaster@finance.democrats.org>	May 25, 2016 11:58 AM
3		Contribution <postmaster@finance.democrats.org>	May 24, 2016 11:26 PM
4		Contribution <postmaster@finance.democrats.org>	May 24, 2016 11:15 PM
5		Contribution <postmaster@finance.democrats.org>	May 24, 2016 06:03 PM
6		Contribution <postmaster@finance.democrats.org>	May 24, 2016 02:26 PM
7		Zachary Allen <zallen@tipahconsulting.com>	May 23, 2016 09:28 PM
8		Parrish, Daniel <ParrishD@dnc.org>	May 23, 2016 09:15 PM
9		Contribution <postmaster@finance.democrats.org>	May 23, 2016 08:32 PM
10		Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc3>	May 22, 2016 08:59 PM
11		Contribution <postmaster@finance.democrats.org>	May 22, 2016 08:51 PM
12		Contribution <postmaster@finance.democrats.org>	May 22, 2016 01:13 PM
13		Contribution <postmaster@finance.democrats.org>	May 21, 2016 10:44 AM
14		Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc3>	May 21, 2016 12:59 AM
15		Vaughn, Jordan <VaughnJ@dnc.org>	May 20, 2016 09:00 PM
16		Kaplan, Jordan <KaplanJ@dnc.org>	May 20, 2016

Subject: Contribution NY435a - POTUS NYC Dinner, William Long / 10,000.00 USD

From: Contribution <postmaster@finance.democrats.org>
To: kaplanj@dnc.org, comers@dnc.org, zallen@tipahconsulting.com, parrishd@dnc.org

ATTACHMENTS: —
COMMENTS: —
BODY: —

CONTRIBUTION DATA

SEARCH CRITERIA From: Sep 01, 2014 To: Forever

AND OR

Subject Contains All Contribution dinner

+ Search field

+ Add Search Block

Email: wlong538@gmail.com
Employer: self employed
Employer Address:
Occupation: MD
Payment Type: MasterCard
Account #: 9560
Transaction #: 15769613
User Id #:
Contribution Key: IILjubV1VI172H3BW1

CUSTOM FIELD DATA

(Section header: "Additional Information")
Fundraiser code (optional):
Who encouraged you to make this contribution?: Laurie Campbell
Guest name(s), if contributing for multiple tickets:

GENERAL INFORMATION

Body

This field will search only in the Body section of emails/messages and nowhere else. Your query can be a single word or more words, first name or last name. Here you can also use numbers, special characters or any combinations. Here you can see what was used as the keyword for Body field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. A search bar on the left shows 'Search (628)' and 'Subsearch'. Below the navigation bar is a toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram.

The main search results table lists 16 items. The selected item (8) is an email from Jordan Kaplan to Ankit Desai. The detailed view of this email is shown on the right. The email header includes the subject 'Subject - Re: Report: Obamas Pick D.C. Neighborhood' and the sender 'Jordan Kaplan <kaplanj@dnc.org>'. The body of the email contains the text: 'I went to college with Joe's wife - she was a year younger. The Kaplans don't live in this house.' The words 'college' and 'house' are highlighted in red boxes. Below the email body is a 'SEARCH CRITERIA' section with a date range from 'Sep 01, 2014' to 'Forever'. The search criteria are set to 'Body' contains 'All' of 'college house'.

	FROM	PROCESSED DATE
1	White House Press Office <noreply@messages.whitehouse.gov>	May 25, 2016 12:32 PM
2	White House Press Office <noreply@messages.whitehouse.gov>	May 24, 2016 11:49 PM
3	CNN Politics Nightcap <CNNNightcap@turner.com>	May 24, 2016 11:15 PM
4	Jordan Kaplan <kaplanj@dnc.org>	May 24, 2016 08:43 PM
5	Ankit Desai <Ankit.Desai@cheniere.com>	May 24, 2016 08:39 PM
6	Kaplan, Jordan <KaplanJ@dnc.org>	May 24, 2016 08:37 PM
7	Ankit Desai <Ankit.Desai@cheniere.com>	May 24, 2016 08:36 PM
8	Jordan Kaplan <kaplanj@dnc.org>	May 24, 2016 08:35 PM
9	White House Press Office <noreply@messages.whitehouse.gov>	May 24, 2016 06:05 PM
10	White House Press Office <noreply@messages.whitehouse.gov>	May 24, 2016 02:28 PM
11	hrtleeve@gmail.com	May 24, 2016 02:26 PM
12	Zach Allen <AllenZ@dnc.org>	May 24, 2016 01:51 PM
13	Debbie Wasserman Schultz <hrtleeve@gmail.com>	May 24, 2016 01:48 PM
14	The Washington Post <email@e.washingtonpost.com>	May 24, 2016 12:59 PM
15	FinancialOfficerWebAdvisor <no-reply@financialofficerwebadvis>	May 24, 2016 12:56 PM
16	White House Press Office <noreply@messages.whitehouse.gov>	May 24, 2016

Subject - Re: Report: Obamas Pick D.C. Neighborhood Show Blocked Content

HEADER

From: Jordan Kaplan <kaplanj@dnc.org>
To: Ankit Desai <Ankit.Desai@cheniere.com>

ATTACHMENTS

png EFA0E494-461C-4D20-85BC-5D1CD9801DD6[11]

COMMENTS

BODY

I went to college with Joe's wife - she was a year younger. The Kaplans don't live in this house.

Jordan Kaplan
National Finance Director
Democratic National Committee
(202) 488-5002 (o) | (312) 339-0224 (c)
kaplanj@dnc.org

SEARCH CRITERIA From: Sep 01, 2014 To: Forever

Body Contains All college house

+ Search field

+ Add Search Block

Ankit Desai
Vice President, Government Affairs
Cheniere Energy, Inc.
1455 Pennsylvania Avenue, N.W.
Suite 550
Washington, DC 20004
Phone: 202-442-3050
Direct: 202-442-3058
Mobile: 703-203-8605
Email: ankit.desai@cheniere.com

Message

This field will search in 4 sections of an email/message: Subject, Body, Attachment (File name and Data/Text inside of attachment file). Your query can be a single word or more words. Here you can also use numbers, special characters or any combinations. Here you can see what was used as the keyword for Message field, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a search bar with the text "Search (1259)" and a "Subsearch" button. A row of icons for actions like Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram is visible.

The main content area shows a list of search results. The table has columns for FROM and PROCESSED DATE. The results are as follows:

	FROM	PROCESSED DATE
50	Wei, Shu-Yen <WeiS@dnc.org>	May 20, 2016 06:16 PM
51	POLITICO Influence <politicoinfluence@politico.com>	May 20, 2016 06:02 PM
52	Parrish, Daniel <ParrishD@dnc.org>	May 20, 2016 05:54 PM
53	Garcia, Walter <GarciaW@dnc.org>	May 20, 2016 05:32 PM
54	Christopher, Rebecca <ChristopherR@dnc.org>	May 20, 2016 05:26 PM
55	Parrish, Daniel <ParrishD@dnc.org>	May 20, 2016 05:11 PM
56	Wei, Shu-Yen <WeiS@dnc.org>	May 20, 2016 04:32 PM
57	Parrish, Daniel <ParrishD@dnc.org>	May 20, 2016 04:06 PM
58	Miranda, Luis <MirandaL@dnc.org>	May 20, 2016 03:46 PM
59	The Washington Post <email@e.washingtonpost.com>	May 20, 2016 01:27 PM
60	Palermo, Rachel <PalermoR@dnc.org>	May 20, 2016 11:32 AM
61	Miranda, Luis <MirandaL@dnc.org>	May 19, 2016 10:23 PM
62	Brinster, Jeremy <BrinsterJ@dnc.org>	May 19, 2016 09:28 PM
63	Wei, Shu-Yen <WeiS@dnc.org>	May 19, 2016 09:17 PM
64	Paustenbach, Mark <PaustenbachM@dnc.org>	May 19, 2016 09:16 PM
65	Wright, Andrew <WrightA@dnc.org>	May 19, 2016

The detailed view of the selected message (item 57) shows the following information:

- Subject:** PAC money
- From:** Parrish, Daniel <ParrishD@dnc.org>
- To:** Shapiro, Alexandra <ShapiroA@dnc.org>
- Attachments:** A list of attachments including "PAC money" and "PAC Aetna Inc. 1501 M Street, NWW Washington DC (203) 273".
- Comments:** A section for comments.
- Body:** A section for the email body.

The search criteria section at the bottom shows the following settings:

- Search Criteria:** From: Sep 01, 2014 To: Forever
- Message:** Contains All PAC
- Search field:** + Search field
- Add Search Block:** + Add Search Block

Attachment–Text/Data Inside of Attachments

This field can search in 2 sections of email/message: Attachment (File Name) and Text/data inside the attachment files, depending on the condition. Your query can be a single word or more words, letters, numbers or any combinations. In this example for Text/data inside attachments, you can see what was used as the key word for Attachment in combination with the condition, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. A search bar on the left shows 'Search (769)' and 'Subsearch'. Below the navigation bar is a toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram.

The main search results table has columns for FROM and PROCESSED DATE. It lists 16 search results, with the 8th result selected. The selected result is from Scott Comer, dated May 24, 2016, at 04:29 PM.

The detailed view of the selected email shows the following header information:

- Subject: Today's Call
- From: Comer, Scott <ComerS@dnc.org>
- To: Rod Grozier <rgrozier@gro-dev.com>, Rob Smith - Chief Product Officer - NY <robs@haddad.com>
- Cc: Seminerio, Nick <SeminerioN@dnc.org>, Tobias, Andy <atobias123@gmail.com>

The ATTACHMENTS section lists the following files:

- png image001
- xlsx 061616 LGBT NY Promo Party Guest List
- pdf 061616 LGBT NYC Promo Party
- docx 2016 DNC LGBT Leadership Council Membership

The email body text is as follows:

Paid for by the Democratic National Committee, www.democrats.org. This communication is not authorized by any candidate or candidate's committee. The Democratic National the Democratic National Committee At the home of Rob Smith & Rod Grozier New York City attend, but would like to support the Democratic National Committee by contributing payable to Democratic National Committee Attention: Nick Seminerio 430 S. Capitol Street, SE

The SEARCH CRITERIA section shows the search parameters:

- From: Sep 01, 2014
- To: Forever
- Attachment Contains All Democratic

The email body text continues with:

Thanks, and I look forward to talking to you in a bit.

Scott Comer
Finance Chief of Staff | LGBT Finance Director
Mobile: (865) 804-5909 | ComerS@dnc.org
430 South Capitol Street, SE | Washington, DC 20003

Attachment – File Name

In this example of search done by Attachment File Name, you can see what was used as the keyword for Attachment in combination with condition File Name Contains, and what will be displayed and highlighted on the search results page/tab.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS (active), CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. Below the navigation bar is a search bar with 'Search (12)' and a 'Subsearch' button. A row of icons for actions like Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram is visible.

The main search results table has columns for FROM and PROCESSED DATE. It lists 12 results, with the first result highlighted in blue. The first result is from Zachary Allen <zallen@tipahconsulting.com> dated May 24, 2016, 05:29 PM.

On the right side, a detailed view of the selected email is shown. The subject is 'Fwd: Invitation to Democratic National Committee dinner'. The header shows the sender as Zachary Allen <zallen@tipahconsulting.com> and the recipient as Dan Parrish <parrishd@dnc.org>. The attachments section shows a PDF file named 'Democratic National Committee Dinner Invitation', which is highlighted with a red box. The body of the email contains the text: 'Can you have an intern run this'.

Below the email body, the search criteria are displayed. The criteria are: From: Sep 01, 2014, To: Forever, Attachment: Democratic. The search criteria are highlighted with a red box. The search criteria are: Attachment, Filename Contains, Democratic. The search criteria are: Attachment, Filename Contains, Democratic.

At the bottom of the interface, the date and time of the search are shown: Date: May 24, 2016 12:45:23 PM EDT. The search was performed by Lauren <lauren@lererentures.com>.

The footer of the interface includes the Jatheon ergo logo and contact information for Zachary Allen at TIPAH Consulting, located at 304 Park Avenue South, 8th Floor, New York, NY 10010. The contact information includes a direct line (646) 470-8689, a fax line (973) 618-5903, and an email address ZAllen@TIPAHConsulting.com.

Conversation

This field will search for both Sender and Recipient of email/messages, and it will display all data that have e.g. Scott as sender + Allen as recipient, or Allen as sender + Scott as recipient. Your query can be a single word, first name or last name, an entire email address or domain or any other combination.

The screenshot displays the Jatheon ergo search interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS, CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST. A search bar on the left shows 'Search (149)' and 'Subsearch'. Below the navigation bar is a toolbar with icons for Forward, Restore, Add to clipboard, Export, Download, Print, Reading Pane, Related Mails, and Histogram.

The main area shows a list of search results with columns for FROM, TO, and PROCESSED DATE. The results are numbered 11 through 25. Red boxes highlight the 'FROM' and 'TO' columns for rows 11 through 25, showing various email addresses and names. For example, row 11 shows 'Comer, Scott <ComerS@dnc.org>' as the sender and 'Allen, Angelica P. EOP/WHO <Angelica_P_...>' as the recipient.

On the right side, a detailed view of a specific email conversation is shown. The subject is 'Subject - RE: \$50,613 - Benenson -- possibly sent to Amalgamated???'. The header section shows the 'From' field as 'Comer, Scott <ComerS@dnc.org>' and the 'To' field as 'Zach Allen <AllenZ@dnc.org>, Brad Marshall <MARSHALL@dnc.org>'. The 'Cc' field lists 'Tobias, Andy <atobias123@gmail.com>, Parrish, Daniel <ParrishD@dnc.org>'. The body of the email is visible, showing a conversation between Scott Allen and Brad Marshall.

Below the email body, the 'SEARCH CRITERIA' section is shown. It includes a 'From' field set to 'Sep 01, 2014' and a 'To' field set to 'Forever'. The search criteria are defined as 'Conversation' is between 'Scott Allen'.

Message Size

This field is self-explanatory. In this particular example, the system will display only emails that are larger than 72 KB because we used the condition Greater Than. You can set it up in reverse manner, using the other condition – Less Than. In this field, letters or special characters are forbidden. You can use only numbers.

JATHEON ergo

SIMPLE ADVANCED SAVED SEARCHES **SEARCH RESULTS** CLIPBOARD CONTENT RECENT SEARCHES KEYWORD LIST

Search (3543) Subsearch

Forward Restore Add to clipboard Export Download Print Reading Pane Related Mails Histogram

		FROM	TO	PROCESSED DATE	SIZE
1		Kaplan, Jordan <KaplanJ@dnc.org>	Ankit Desai <Ankit.Desai@dnc.org>	May 24, 2016 08:37 PM	72 KB
2		MileagePlus Program <Miles@mileageplus.com>	john.podesta@gmail.com	Nov 18, 2015 09:32 PM	72 KB
3		FamousDC <tips@famousdc.com>	Luis <mirandal@dnc.org>	Apr 27, 2016 07:23 PM	72 KB
4		FinancialReports@dnc.org	atobias@aol.com, browna@dnc.org	May 09, 2016 10:00 PM	72 KB
5		Fariba Yassae <fyassae@cosgrove.com>	Alice Cosgrove <alice.e.cosgrove@cosgrove.com>	Jan 19, 2016 10:16 PM	72 KB
6		Sarge, Matthew <SargeM@dnc.org>	Helmstetter, TJ <HelmstetterTJ@dnc.org>	May 15, 2016 11:25 AM	72 KB
7		AppRiver SpamLab <notice@appriver.com>	wrighta@dnc.org	May 17, 2016 10:06 PM	72 KB
8		Twitter for Business <no-reply@twitter.com>	mirandal@dnc.org	May 02, 2016 07:02 AM	72 KB
9		Twitter for Business <no-reply@twitter.com>	mirandal@dnc.org	May 05, 2016 07:08 AM	72 KB
10		Withings <community@withings.com>	john.podesta@gmail.com	Nov 18, 2015 08:04 PM	72 KB
11		Helmstetter, TJ <HelmstetterTJ@dnc.org>	Walsh, Tom <WalshT@dnc.org>	May 16, 2016 09:58 PM	72 KB
12		Parrish, Daniel <ParrishD@dnc.org>	Kaplan, Jordan <KaplanJ@dnc.org>	Apr 27, 2016 07:39 PM	72 KB
13		John Podesta <john.podesta@whitehouse.gov>	Dan Schwerin <dschwerin@whitehouse.gov>	Oct 24, 2015 05:57 PM	72 KB
14		Gorab, Dave <Dave.Gorab@dnc.org>	Miranda, Luis <MirandaL@dnc.org>	May 11, 2016 12:51 PM	72 KB
15		Alan Reed <ReedA@dnc.org>	Parrish, Daniel <ParrishD@dnc.org>	May 20, 2016 04:03 PM	72 KB
16		Gomez, Bridgette <GomezB@dnc.org>	Miranda, Luis <MirandaL@dnc.org>	May 11, 2016	72 KB

Subject - RE: Update Show Blocked Content

From

To Debbie Wasserman Schultz <hwass@debschultz.com>

Cc Leah Daughtry <leah.d@demconvention.com>, Patrice Taylor <TaylorP@dnc.org>, Dacey, Amy <DaceyA@dnc.org>, Paustenbach, Mark <PaustenbachM@dnc.org>, Tracie Pough <PoughT@dnc.org>

ATTACHMENTS

png image001

COMMENTS

BODY

Once an initial AP story runs, it's what shows up in most outlets. Even if we get a quote into the write thru, most outlets will still keep up the origin

SEARCH CRITERIA From: Sep 01, 2014 To: Forever

AND OR

Message Size (KB) Greater Than 72

+ Search field

+ Add Search Block

☐ SigDems Luis Miranda, Communications Director

Democratic National Committee

202-863-8148 - MirandaL@dnc.org - [@MiraLuisDC](https://twitter.com/MiraLuisDC)

Ergo v1.1.32

Field Conditions

This is the list of all conditions for all the fields. Under this list, you'll find a detailed explanation of every listed condition. Most of the conditions are repeated for similar fields and they are exactly the same. Some fields, however, have unique conditions.

Contains All	Greater Than	Not Has Keyword
Contains Any	In Group	File Name Contains
Contains Phrase	In OU	File Name Not Contains
Not Contains Any	Not In OU	Is Between
Not Contains Phrase	Not In Group	
Less Than	Has Keyword	

Contains All If there's more than one keyword used, search will display only emails/messages that contain all of the specified keywords. If only one keyword is not found, that email/message will not be displayed.

Contains Any If there's more than one keyword used, search will display all emails/messages that contain at least one of the specified keywords.

Contains Phrase If there's more than one keyword used, search will display only emails/messages that have all the words in exactly the same order as specified in the query, not just anywhere in the email/message.

Does Not Contain Any If there's more than one keyword used, search will display only results that don't contain any of the specified keywords. If there's only one keyword found, that email/message will not be displayed.

Does Not Contain Phrase If there's more than one keyword used, search will display only emails/messages that don't contain all the words used, but only if they are in exactly the same order as specified, not just anywhere in the email/message.

Less Than With this option you have to use numbers only. If you use this option in combination with To, Cc, Hidden etc., search will display only emails that have a smaller number of recipients than specified by your keyword. The condition is just less, not equal or less. So if you're looking for 3 recipients in To, Cc or Hidden, remember to use 4 as the keyword.

Greater Than With this option you have to use numbers only. If you use this option in combination with To, Cc or Hidden, search will display only emails that have a higher number of recipients than specified by your keyword. The condition is just greater, not equal or greater. So if you're looking for 3 recipients in To, Cc or Hidden, remember to use 2 as the keyword.

In Group

Group is a value that's created in the Admin menu and allows you to assign users to specific groups. The In Group condition only appears when you search for recipients or senders of emails and messages. Searching for email address-related fields such as From, To, Cc etc. will let you use this condition. The displayed results will only include emails/messages that contain users that belong to the specified group. You can find out which users belong to what groups in: Admin menu → User Management → Users



	FIRST NAME	LAST NAME	CREATION DATE	LAST LOGIN	EMAILS	OU	GROUPS	ROLES
	System	Administrator	Aug 01, 2014 03:55 PM	Aug 16, 2018 09:24 AM	admin@jatheon.com		Default Group	Admin COMPLIANCE_OFFICER_ROLE END_USER_ROLE
	Compliance	Office	Aug 01, 2014 03:55 PM	Mar 23, 2017 10:27 AM	comply@jatheon.com		Default Group	COMPLIANCE_OFFICER_ROLE END_USER_ROLE (G)
	End	User	Aug 01, 2014 03:55 PM	Jul 06, 2018 01:47 PM	user@jatheon.com		Default Group	END_USER_ROLE
	Steven	Tobolar	Feb 14, 2017 10:31 AM	Aug 10, 2018 12:54 PM	steven@jatheon.com			Admin COMPLIANCE_OFFICER_ROLE END_USER_ROLE
	Miles	Petkovic	Feb 22, 2017 09:05 AM		miles@jatheon.com petkovicmy@hotmail.com		Default Group	END_USER_ROLE
	Ivan	Denic	Mar 23, 2017 10:33 AM	Aug 15, 2018 04:07 PM	ivan@jatheon.com			Admin COMPLIANCE_OFFICER_ROLE END_USER_ROLE
	Tester	Testerovic	Mar 23, 2017 11:39 AM	Mar 23, 2017 11:44 AM	tester@testerovic.com			END_USER_ROLE
	Test End User	Tester	Apr 23, 2018 12:49 PM	Jul 06, 2018 01:37 PM	testenduser@jatheon.com			END_USER_ROLE

Has Keyword

Keyword is a value that must be previously created using a word list, and only then will it appear in Advanced Search as a proper field condition. You can find and create keywords in: Main Search Menu → Search → Keyword List. Search will display any email/messages that contain any of the words from the word lists for the specified Keyword.

The screenshot displays the Jatheon ergo interface. The top navigation bar includes links for SIMPLE, ADVANCED, SAVED SEARCHES, SEARCH RESULTS, CLIPBOARD CONTENT, RECENT SEARCHES, and KEYWORD LIST (highlighted with a red box). A left sidebar contains 'Search (0)' (highlighted with a red box), Policy, and Audit. Below the navigation, a table lists keywords:

NAME	DESCRIPTION	WORD LIST
test	test	keyword1, keyword2
test 2	Complex search	car, train, bus, vehicle, plain

A red box highlights the 'test 2' row, and a red arrow points from it to a modal window. The modal window, titled 'test 2', contains the following fields:

- Name: test 2 *
- Description: Complex search *
- Word List: car, train, bus, vehicle, plain *

The modal also features 'Save' and 'Cancel' buttons. The bottom status bar indicates 'Ergo v1.1.32'.

Fields and conditions

Fields and Available Conditions

Field	Conditions
From	Contains All
To	Contains Any
Cc	Contains Phrase
Bcc	Not Contains Any
Hidden	Not Contains Phrase
Recipients	Less Than
Recipients/Sender	Greater Than
	In Group
	In OU
	Not In OU
	Not In Group
	Has Keyword
	Not Has Keyword
Subject*	Contains All
Body	Contains Any
Message	Contains Phrase
	Not Contains Any
	Not Contains Phrase
	Has Keyword
	Not Has Keyword
	Starts With*
Attachment	Contains All
	Contains Any
	Contains Phrase
	Not Contains Any
	Not Contains Phrase
	Has Keyword
	Not Has Keyword
	File Name Contains
	File name Not Contains
Conversation	Is between
Message Size (KB)	Greater Than
Attachment Size (KB)	Less Than

* **Starts With** is only available in **Subject** field.

Advanced search tutorial- Video

